**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**January 6, 2025**

**CALL TO ORDER: President Jew called the meeting to order at 7:01p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer Van Jew

John Stea

Dean Grose

William Poe

Others Present: Sarah Borbon, General Manager

Omar Sandoval, Legal Counsel

Ben Halbach, Engineer

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Poe

**ELECTION OF OFFICERS:** Director Stea motioned to appoint Director Boyer as President, seconded by Director Poe and was duly carried. Director Poe motioned to appoint Director Stea as 1st Vice President, seconded by Director Jew and was duly carried. Director Poe motioned to appoint Director Grose as 2nd Vice President, seconded by Director Jew, and was duly carried.

**MINUTES:**

Approval of the Minutes of the December 2, 2024 regular meeting – Director Grose motioned to approve the minutes, seconded by Director Stea, and was duly carried.

**PUBLIC COMMENTS:** Carol Churchill attended the meeting and talked about the RLAASD website not working for her but was helped by staff to figure it out. She also questioned about the responsibility of the lateral from a residence which the board had advised her that the lateral is the homeowners responsibility up to the connection of the wye into the main line in the middle of the street.

**BUSINESS**

1. **Discuss and consider Audit for the fiscal year 2023-2024-** Director Grose motioned that the Audit be received and filed, seconded by Director Stea, and was duly carried.
2. **Discuss and consider publication notice of public hearing-** Director Stea motioned to publish the notice of public hearing in the News Enterprise for two consecutive weeks, seconded by Director Grose, and was duly carried.
3. **Discuss and consider GM’s request for day off on January 10th for court-** Director Jew motioned to accept the General Manager’s Day off with a temp filling in, seconded by Director Stea, and was duly carried.
4. **Discuss and consider the General Manager’s contract-** Postponed until next months board meeting

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**: None

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Boyer and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $42,717.37 in accordance with the claims listed for a total register of $42,717.37

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next scheduled regular meeting on February 3, 2025, at 7:00p.m. The President declared the meeting adjourned at 8:57p.m.

Submitted by,

Sarah Borbon

General Manager