**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**July 7, 2021**

**CALL TO ORDER: President Poe called the meeting to order at 7:02 p.m.**

**ROLL CALL:** Directors Present: John Stea

William C. Poe

Van Jew

Linda Habermehl

Others Present: Sarah Borbon, General Manager

Susan Bell, Previous General Manager

 Omar Sandoval, Legal Counsel Maira Salcedo, Engineer (ZOOM)

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00 p.m., following the roll call and the President reporting a quorum present.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Jew.

**MINUTES:**

Approval of the Minutes of the June 7, 2021 regular meeting – Director Habermehl motioned to approve, seconded by Director Stea, and was duly carried.

**PUBLIC COMMENTS:**

**None**

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**

None

**OLD BUSINESS:**

1. **Discuss and consider finalized General Manager contract and authorize the President to execute it. –** Director Jew motioned to approve with corrections, seconded by Habermehl, and was duly carried.

**NEW BUSINESS:**

1. **Discuss and consider Empire Pipe cleaning’s new updated pricing proposal. –** Discussion was moved to the next board meeting when Craig can attend to answer questions.
2. **Discuss and consider award of the manhole F&C Project.** **–** Director Habermehl motioned to award All American Asphalt, seconded by Director Poe, and was duly carried
3. **Discuss and consider General Manager’s request for time off July 12-16, 2021.-** Director Jew motioned to approve, seconded by Director Habermehl, and was duly carried.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Jew and was seconded by Director Stea and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $86,678.64 in accordance with the claims listed.

**ADJOURNMENT**

A motion was made by Director Poe, seconded by Director Habermehl, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next regularly scheduled meeting on August 2, 2021, at 7:00 p.m. The President declared the meeting adjourned at 7:50 p.m.

Submitted by,

Sarah Borbon

General Manager