ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**September 9, 2019**

**CALL TO ORDER: President Van Jew called the meeting to order at 7:00 p.m.**

**ROLL CALL:** Directors Present: James L. Bell,

Joel M. Rattner

Van Jew

William Poe

Directors Absent: Linda Habermehl

Others Present: Susan Bell, General Manager

A Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00 p.m., following the roll call and the President reporting a quorum present.

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Rattner.

**MINUTES:**

A motion was made by Director Rattner that the minutes be approved, seconded by Director Bell, and was duly carried that the Minutes of the August 12, 2019 regular meeting be approved.

**PUBLIC COMMENTS:**

**None**

**REPORTS:**

# General Manager

The General Manager written report was discussed.

**District Engineer**

The Engineering written report was discussed

**Directors Reports**

None

**OLD BUSINESS:**

**Discuss Income Statement and Balance Sheet for the month of July 2019.** – No Action

**NEW BUSINESS:**

**Discuss Income Statement and Balance Sheet for the month of August 2019.** – No Action

**Discuss and consider General Manager’s request for 2 vacation days Sept. 30 and Oct. 1, 2019. –** Director Poe approved request, seconded by Director Rattner, and was duly carried.

**Discuss and consider moving October Board Meeting from Columbus Day Oct. 14th to Oct. 7, 2019 and adding Ethics Training before meeting.** – No Action

**Discuss and consider hiring contractor to fix the Districts damaged planter for $1000. –** Director Poe motioned to hire contractor and not to exceed $1200, seconded by Director Bell, and was duly carried.

**Discuss and consider sending staff to 2019 CSDA Board Secretary/GM conference Nov. 12-14, 2019 –** Director Poe motioned to approve sending G.M., seconded by Director Rattner, and was duly carried.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Rattner seconded by Director Bell, and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $383,765.04 accordance with the claims listed plus check #20691 to Golden State Water in the amount of $142.39, check #20694 to Citi Bank Visa in the amount of $135.12, and check #20692 to Spectrum in the amount of $205.47, check #20693 to Farmers & Merchants Visa in the amount of $578.14, check #20695 to Empire Pipe Cleaning in the amount of $7850.00, check #20706 to Golden State Water in the amount of $157.35 for a total register of $385,983.51.

**ADJOURNMENT**

A motion was made by Director Jew, seconded by Director Bell, and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the regularly scheduled meeting on October 14, 2019 at 7:00 p.m. The President declared the meeting adjourned at 7:35 p.m.

Submitted by,

Susan E. Bell

General Manager