**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**May 5, 2025**

**CALL TO ORDER: President Boyer called the meeting to order at 7:00p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer Van Jew

John Stea

William Poe

Dean Grose

Others Present: Sarah Borbon, General Manager

Omar Sandoval, Legal Counsel

Ben Halbach, District Engineer (zoom)

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Boyer

**MINUTES:**

Approval of the Minutes of the April 7, 2025 Regular meeting – Director Stea motioned to approve the minutes, seconded by Director Grose, and was duly carried.

Approval of the Minutes of the April 22, 2025 Special meeting – Director Stea motioned to approve the minutes, seconded by Director Grose, and was duly carried.

**PUBLIC COMMENTS:** None

**BUSINESS**

1. **Discuss and consider updating the parking lot lease agreement with the City of Los Alamitos-** Director Stea made a motion to raise the rent of the parking lot rented to the City of Los Alamitos to $1,150.00, seconded by Director Jew and passed with a 4-1 vote.
2. **Discuss and consider updating the lease agreement with the Chamber of Commerce-** General Manager was given direction by the board to communicate with the Chamber on cleaning up the offices.
3. **Discuss and consider retirement options for the General Manager-** No Action
4. **Discuss and consider banking/financial options-** Director Boyer motioned to approve Online Banking through Farmers and Merchants and to get a check scanner for the office, seconded by Director Grose, and was duly carried. Director Boyer also motioned to move $850,000 from the LAIF account into CA Class account, seconded by Director Stea, and was duly carried.

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**: Director Boyer reported about attending the ISDOC meeting.

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Grose and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $116,202.28 in accordance with the claims listed for a total register of $116,202.28

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next scheduled regular meeting on June 2, 2025, at 7:00p.m. The President declared the meeting adjourned at 8:30p.m.

Submitted by,

Sarah Borbon

General Manager