**ROSSMOOR/LOS ALAMITOS AREA SEWER DISTRICT**

**OF ORANGE COUNTY, CALIFORNIA**

**MINUTES OF REGULAR MEETING**

**February 3, 2025**

**CALL TO ORDER: President Boyer called the meeting to order at 7:03p.m.**

Regular Meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District, of Orange County, California, was held at 7:00p.m., following the roll call and the President reporting a quorum present.

**ROLL CALL:** Directors Present: David Boyer Van Jew

John Stea

William Poe

Dean Grose (joined at 7:10pm)

Others Present: Sarah Borbon, General Manager

Omar Sandoval, Legal Counsel

Ben Halbach, Engineer

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Director Jew

**MINUTES:**

Approval of the Minutes of the January 6, 2024 regular meeting – Director Poe motioned to approve the minutes, seconded by Director Jew, and was duly carried with Director Grose absent.

**PUBLIC COMMENTS:** None

**BUSINESS**

1. **CONDUCT PUBLIC HEARING AND ADOPT ORDINANCE NO.45 SETTING THE COMPENSATION FOR THE BOARD OF DIRECTORS-** No members of the public attending the public hearing, Director Stea motioned to approve Ordinance No.45, seconded by Director Jew, and was duly carried with Director Grose absent.

**Director Grose joined the board meeting at 7:10pm.**

1. **Discuss and consider Golden Bell Product spraying the manholes for cockroaches-** Director Stea motioned to approve the spraying of the 540 manholes in Rossmoor for cockroaches, seconded by Director Poe, and was duly carried
2. **Discuss and consider Empire Pipe Cleaning’s Level 1 and Level 2 manhole inspection proposal-** No Action

**CLOSED SESSION**

**1. EMPLOYEE PERFORMANCE EVALUATION**

**Pursuant to Govt. Code 54957**

**Title: General Manager**

**2. CONFERENCE WITH LABOR NEGOTIATORS**

**Pursuant to Govt. Code 54957.6**

**District representatives: General Counsel**

**Unrepresented employee: General Manager**

**OPEN SESSION**

**4. Discuss and consider the General Manager contract-** Director Grose motioned to approve a 5% increase in General Manager’s salary effective January 1, 2025, seconded by Director Stea, and was duly carried.

**REPORTS:**

**General Manager**

The General Manager written report was discussed.

**District Engineer**

Engineering Report was discussed.

**Directors Reports**: None

**AUTHORIZATION TO PAY BILLS**

A motion was made by Director Stea and was seconded by Director Grose and unanimously carried: That the District’s check register be approved for signature and the General Manager/Treasurer be directed to pay $16,049.17 in accordance with the claims listed for a total register of $16,049.17

**ADJOURNMENT**

A motion was made and unanimously carried: That the meeting of the Board of Directors of the Rossmoor/Los Alamitos Area Sewer District be adjourned to the next scheduled regular meeting on March 3, 2025, at 7:00p.m. The President declared the meeting adjourned at 9:11p.m.

Submitted by,

Sarah Borbon

General Manager